CRITICAL Setup Information The 63rd Winter Park Sidewalk Art Festival March 18, 19 & 20, 2022

Artists with booth numbers 100 and higher will set up their booths on Thursday, March 17<sup>th</sup> while artists in booths 1-60 will set up on Friday, March 18<sup>th</sup>. See below for more details.

Dear Artists.

In order to facilitate the unloading for our 2022 show, the City has reserved parking spaces along the west side of Park Avenue for artists on Thursday, March 17th from 8:30am to 2:30pm and assigned four police officers who will direct the artists.

Our parking coordinator will be located in the artist parking area on the northeast corner of New York Avenue and Morse Boulevard where you will wait until called for your unloading time.

Artists are allowed a maximum of 60 minutes to unload in their assigned parking space. Artists with booth numbers in the 100s will unload in the South Park and artists with booth numbers in the 200s will unload in the North Park. After unloading, proceed as directed back to the artist parking lot to leave your vehicle and return to the park to set up your booth.

In order to make the Thursday load-in easier, we ask you to request which time works best for you. Your requests will be used to generate the Load-In schedule. The schedule and map will be posted on our <u>website</u> under "For the Artists" / "Load-In and Load-Out" and will be automatically updated as reservations are made.

## Please <u>CLICK HERE</u> to submit your load-in requests.

Any artists who wish to unload on Park Avenue without a reservations time will be accommodated on a "first come, first served" basis by the parking coordinator.

If you choose to arrive after 2:30pm the parking spaces on the Central Park side of Park Avenue will no longer be reserved exclusively for artists' unloading and will open to the general public. After that, you will be on your own to unload from the artists' parking lots or available public parking spaces.

For Artists in spaces 1-60, set up may begin as early as 5:00am on Friday, March 18<sup>th</sup> and all vehicles must be off the street by 8:00am.

PLEASE NOTE: Artist parking is not allowed in the grassy area south of the Train Station.