

THE LEON THEODORE SCHOOLS EXHIBIT

at The 66th Annual Winter Park Sidewalk Art Festival

SCHOOLS EXHIBIT HOURS: FRIDAY & SATURDAY 9 AM - 5 PM; SUNDAY 9 AM - 3:30 PM

General Festival Hours: Friday & Saturday 9 am – 6 pm; Sunday 9 am – 5 pm

THE DETAILS!

IMPORTANT INFORMATION TO ASSIST IN YOUR PLANNING

CANCELLATIONS: schools@wpsaf.org

If you find you cannot participate or no longer need a table, notify us **immediately** so we can provide an opportunity for other students to display their work.

BOOKMARK: www.wpsaf.org/schools

This link is for use by our exhibiting teachers and is NOT on our public website.

- APPLICATION TO PARTICIPATE, 2025
- AWARD WINNERS, 2025 (to be posted by April 1, 2025)
- AWARD WINNERS, 2024
- DETAILS!
- DIRECTIONS
- DISPLAY PANEL: PHOTO, DIMENSIONS
- DISPLAY PANEL LAYOUTS: Elementary, Middle, High
- EXHIBITING SCHOOLS, 2025
- KIDS' ACTIVITIES
- TABLE REQUESTS, 2025
- TENT ASSIGNMENTS, 2025
- TIPS: from Teachers for Teachers
- VOLUNTEER OPPORTUNITIES: Students, Teachers, Parents, Friends
- Who is LEON THEODORE?!?!

PROBLEMS HAVE BEEN GREATLY REDUCED. THANKS! CONTINUE THE GOOD WORK!!!

- **PAPER CLIPS** may be used only if completely removed from the display panels and disposed of properly.

Per the request of the Winter Park Director of Parks and Recreation, *Paper clips should not be discarded into the grass.* (Imagine lawnmowers flinging metal bits and children playing and falling on such pieces).

- **STAPLES, NAILS, and TACKS** may NOT be used on the tables.
- **LITTER:** Paper and tape must be removed from display panels, tables, and the surrounding area and then placed in the nearby trash receptacles at pick up.
- **DISPLAY PANELS** may NOT be moved, nor additional display panels be added.
- **SCHOOL ID cards** are the property of WPSAF; please do NOT remove them.

DISPLAY PANELS: Displays consist of metal wire screens (37.5"x 72"). (See PHOTO link in BOOKMARK)

DISTRIBUTION: There are 8 large tents in which to exhibit the students' works from more than 100 schools. Unless otherwise notified:

ELEMENTARY SCHOOLS: **MAXIMUM** of 2 sides

2 display panels/one side only in an approximately 3' x 6' floor space

MIDDLE SCHOOLS: **MAXIMUM** of 6 sides

4 display panels/one side only, plus 1 wire screen/two sides in an approximately 3' x 12' floor space

HIGH SCHOOLS: **MAXIMUM** of 10 sides

5 display panels/two sides each in an approximately 9' x 9' floor/viewing space. **K-8 SCHOOLS** will have elementary and middle school display panels in separate tents unless otherwise notified.

K-12 SCHOOLS will have elementary, middle, and high school display panels in separate tents unless otherwise notified.

SMALLER SCHOOLS may be assigned fewer display panels; teachers will be notified ahead of time.

NOTE: Display panels may NOT be moved; additional display panels may NOT be added.

Plan your exhibit with artwork that will fit on the display panels in the configuration as shown on the layout.

MULTIPLE ART TEACHERS AT ONE SCHOOL: If there are several art teachers at one school, the teachers will need to consolidate their students' works onto the display panels allotted for that level, i.e., Elementary, Middle, or High.

LABELS

Please be sure all work is properly labeled as shown and placed on or under the bottom right-hand corner of the mat or 3D piece. All 2D artwork is to be matted for display. Artwork not labeled correctly cannot be considered for an award. Please **PRINT CLEARLY**.

NOTE: PHOTOGRAPHY teachers. It has been suggested that the MEDIUM section be clarified as follows:

***Photography** - Images that demonstrate proficiency with photographic techniques. Editing includes minor adjustments including color correction, brightness/contrast, and cropping.*

***Digital Photography** - Images that demonstrate proficiency with photography and creative editing techniques. Anything beyond the minor adjustments should be included in this category.*

High schools may use students' full names.

Middle and elementary schools may use first names but only last initials.

STUDENT NAME:
SCHOOL:
GRADE:
TITLE:
MEDIUM:

SCHOOLS INFORMATION TENT

This 10'x10' tent is located along the sidewalk between the Schools Exhibit tents and the Museum tents for children's activities.

SCHOOL IDENTIFICATION CARDS

WPSAF will attach an 8.5" x 11" horizontal School Identification Card on your school's cluster of display panels. **The ID Cards are the property of WPSAF and should remain with the display panels.**

OCPS requests their schools also use the OCPS-provided signage (roughly 4"x8") on all OCPS exhibits.

K-8 and K-12 schools should use separate ID cards for each level, i.e., ELEM, MID, and HS.

NOTE: Tables for 3D artwork will need school signage provided by the teachers.

SET UP SCHEDULE / SHORT-TERM PARKING

Several short-term parking spots will be made available to you Thursday and until 9 am Friday in the West Meadow parking area located between the US Post Office and Morse Blvd with entrance from New York Avenue. **There is absolutely NO parking in the Post Office parking lot.** We highly recommend you bring a hand truck and a helper to unload and assist with your setup.

To better accommodate your needs, we suggest this guideline:

Thursday, March 20, 2025

8:00 am - 2:30 pm – anyone

2:30-3:30 pm – high school art teachers

3:30-4:30 pm – elementary school art teachers

4:30-5:30 pm – middle school art teachers

Friday, March 21, 2025

8 – 9 am – anyone (Judging begins at 9 am)

BREAKDOWN: 3:30 - 4 pm, Sunday, March 23, 2025

You may remove your exhibit AFTER, but not before, 3:30 pm. City crews must remove display panels at 4 pm in order to complete their multiple tasks at the end of the Festival. It is a tight schedule for them and, therefore, for all of us. Your accommodating this schedule in the past has been extraordinary. Thank you!

Please!

Be certain we have cell numbers for the parties responsible for removing your exhibit and that they know their responsibilities regarding breakdown and time limits.

REMINDER:

- **DON'T LITTER! Display panels and surrounding area must be left in good condition without paper clips, tape, or other attachments. Use the nearby receptacles for trash and recyclables.**
- **SCHOOL ID CARDS are to remain on your exhibit; they are the property of WPSAF.**
- **Avoid disappointment! Remind your students and parents that the EXHIBIT ENDS AT 3:30 PM SUNDAY. (Closes 5 PM on Friday and Saturday).**

STUDENT CERTIFICATES

Each student exhibiting artwork may receive a 2025 WPSAF certificate.

Certificates can be picked up at the Information Tent when you check-in.

NOTE: Certificates cannot be mailed out after the festival.

SUPPLY LIST (See *TIPS!* attachment)

TABLES, REQUESTS

Six (6) foot tables will be set up in Tent #8, the 3-D tent. **All entrants are limited to one table per school.**

Requests are on a first-come basis and should be made no later than **February 21 for the March 2025 Festival.** If you find you are unable to use your assigned table, please contact us immediately at schools@wpsaf.org.

NOTE: No nails, staples, or tacks may be used on the tables.

Teachers must provide a School ID sign for their tables.

TENT ASSIGNMENTS

Your tent assignments will be sent in late February and posted on the SCHOOLS private website and at the Schools Information Tent during the Festival. Assignments are planned for one level (ELEM, MID, or HS) per tent unless otherwise notified.

NOTE: Screen layouts may not be changed.

VOLUNTEER

We offer several opportunities for students (13 yrs. and up), parents, and teachers to volunteer during the Festival. Please go online to <https://www.wpsaf.org/support/volunteer/index>. Interact with the artists by volunteering with our artist-care team or helping at the Schools Exhibit. It's a great way for your aspiring artists to earn volunteer hours.

JUDGING & AWARDS

- Judging of middle and high school artwork will begin promptly at 9 am on Friday. Award ribbons will be placed on the selected pieces late Friday afternoon and Saturday morning.
- Ribbons include Best of Show, Award of Excellence, Award of Distinction, Award of Merit. We use the same wording as the main Festival with levels equivalent to 1st, 2nd, and 3rd, respectively.
- Judges make their decisions using the following criteria: presentation, interest, originality, skill-basic concepts, balance, beauty, and intent.

AWARD RIBBONS are given regardless of medium as follows:

HIGH SCHOOL RIBBONS (62)

1 HS Best of Show, 2D *
1 HS Best of Show, 3D*
10 HS Award of Excellence
20 HS Award of Distinction
30 HS Award of Merit

MIDDLE SCHOOL RIBBONS (32)

1 MS Best of Show, 2D*
1 MS Best of Show, 3D*
5 MS Award of Excellence
10 MS Award of Distinction
15 MS Award of Merit

NUMEROUS HONORABLE MENTION RIBBONS

REMINDERS

- **ASAP: If you cannot participate, notify us immediately.**
- **Request certificates at the Information Tent at check-in.**
- **ASAP: Table requests must be made by February 21 on a first-come basis. Please confirm availability before packing your 3D work.**
- Send an informational letter home with the exhibiting students.
Remind parents that "schools" close earlier than the Festival! (See first-page header)
- Notify your designated "responsible party" of the critical Sunday 3:30 pm pickup timeframe and responsibilities (clean up, no attachments left on display panels or ground; leave Booth ID; pick up certificates.)
- Have your exhibit checked daily. This is not the Festival's responsibility.
- Volunteer for the Festival &/or Schools Exhibit at <https://www.wpsaf.org/support/volunteer/index>.
- **Check in** at the Schools Information Tent; **pick up** your certificates.
- **This is The Winter Park SIDEWALK Art Festival.**

COMMENTS

All comments are carefully considered and are encouraged at any time. Your past comments have been most helpful.

QUESTIONS?

Ask us! Our goal is to create a good experience for you and your students that highlights your school's art program and your students' works.

CONTACT US: schools@wpsaf.org

VIEW INFORMATION: www.wpsaf.org/schools

We look forward to working with you. Your involvement and your cooperation are greatly appreciated.

Your 2025 WPSAF Schools Committee

THANK YOU

*** for providing gift certificates to each of the Best of Show winners! ***

Sam Flax Orlando

1800 E Colonial Dr, Orlando, FL 32803; 407-898-9785

www.artsystems.com

and

*** for giving a family membership to each of the Best of Show winners! ***

Charles Hosmer Morse Museum of American Art

445 N. Park Avenue, Winter Park, FL 32789; 407-645-5311

www.morsemuseum.org

and

**our heartfelt gratitude to the Joe and Sarah Galloway Foundation,
Orange County Public Schools, and
the Winter Park Sidewalk Art Festival Foundation
for their continued support of this impressive exhibit.**

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